

Second Year Management Board Meeting



Edu-Fusion Network for Sustainable Growth
ERASMUS-EDU-2024-CBHE-STRAND-3
101179805

SECOND YEAR MANAGEMENT BOAD MEETING

13-15 October, 2026

Instituto Superior de Engenharia do Porto
Universidad de Vigo



More information visit:
www.edufusion-nsg.com

Agenda

October 13, 2026

Please note: **The timetable and duration of the sessions on 13 October are indicative and may be adjusted depending on the number, complexity and scope of the issues to be addressed.**

Day 1: Preparatory Coordination Meeting ISEP - Instituto Superior de Engenharia do Porto	
09:00 – 09:30	Arrival, Registration and Welcome Coffee
10:00 – 10:20	Welcome and opening of the preparatory meeting – ISEP
10:20 – 11:15	Overall project implementation review – State of play, progress since the previous consortium meeting, key achievements and outstanding issues
11:15 – 11:45	Coffee Break
11:45 – 13:00	Work Packages: progress, deliverables and upcoming milestones – Part I – Brief update from WP leaders, identification of delays, dependencies and matters requiring consortium discussion
13:00 – 14:00	Lunch at ISEP
14:00 – 15:00	Work Packages: progress, deliverables and upcoming milestones – Part II
15:00 – 15:45	Quality Assurance, monitoring and evaluation – Indicators, documentation, evidence collection and preparation for forthcoming reporting
15:45 – 16:15	Coffee Break
16:15 – 17:00	Preparation of the Vigo Consortium Meeting – Identification of strategic issues, decisions required and expected outputs from Days 2 and 3
17:00 – 17:30	Communication, dissemination and visibility – Website, resources, dissemination activities and partner contributions

17:30 – 18:00	Conclusions and practical arrangements for Vigo
After 18:00	Individual travel to Vigo – Transfer arrangements are to be organised independently by each participant/institution

Purpose:

Preparatory coordination among partners before the Consortium Meeting in Vigo; review of project implementation, identification of issues requiring consortium decisions, and preparation of the working sessions for 14-15 October.

Agenda

October 14, 2026

Day 2: Consortium Meeting: Implementation, Academic Development and Strategic Coordination

Universidade de Vigo – Redeiras Building, Vigo

09:00 – 09:30	Registration and welcome coffee
09:30 – 09:45	Welcome by Universidade de Vigo and opening of the Consortium Meeting
09:45 – 10:15	EDUFUSION NSG: overall state of play – Progress, key milestones and objectives of the meeting
10:15 – 11:15	WP Leaders’ Progress Review – Part I – Concise presentations focused on completed activities, current work, upcoming milestones, risks and decisions required
11:15 – 13:00	WP Leaders’ Progress Review – Part II
13:00 – 14:00	Lunch at Redeiras Building
14:00 – 14:45	WP Leaders’ Progress Review – Part III
14:45 – 15:30	WP Leaders’ Progress Review – Part IV
15:30 – 16:15	Quality, certification and recognition – Quality assurance procedures, certification pathway and documentation
16:15 – 17:30	Cross-cutting priorities – Inclusion, gender equality, sustainability, accessibility and internationalisation across EDUFUSION activities
17:30 – 18:00	Joint discussion and conclusions of Day 2 – Decisions, responsibilities and pending issues
18:00 – 20:00	Social Activity: 18:30–20:00 – Guided cultural activity in Vigo. Guided walk through Vigo’s historic centre and waterfront, starting from the Redeiras/O Berbés area and connecting the project meeting with the social, cultural and urban context of the city

20:00

Consortium dinner. Optional/common dinner for project partners.

Key learning outcomes:

Morning: Project Implementation and Academic Progress.

Afternoon: Work Package Progress and Project Implementation.

**Coffee breaks and lunches will be covered by University of Vigo.*

Agenda

October 15, 2026

Please note: The timetable and duration of the sessions on 15 October are indicative and may be adjusted depending on the issues requiring discussion, the needs of the partners and the number of individual or bilateral meetings requested.

Day 3: Strategic Planning, Sustainability and Bilateral Meetings Universidade de Vigo – Redeiras Building, Vigo

09:00 – 09:30	Welcome
09:30 – 10:15	Project management and financial implementation – Reporting, documentation, expenditure, supporting evidence and administrative requirements
10:15 – 11:00	Monitoring, evaluation and impact – Indicators, participant feedback, evidence of results and preparation for project reporting
11:00 – 11:30	Coffee Break
11:30 – 12:15	Communication, dissemination and exploitation of results – Website, open educational resources, institutional dissemination and visibility of partner activities
12:15 – 13:30	Sustainability and institutionalisation beyond the project – Integration of EDUFUSION results into participating universities, sustainability of PDPs, networks and cooperation
13:30 – 14:30	Lunch at Redeiras Building
14:30 – 16:00	Individual and bilateral meetings Dedicated parallel meeting space for partners to discuss specific academic, administrative or institutional issues with the Coordinator or other consortium members. Possible topics: deliverables; financial/administrative issues; institutional participation; training implementation; certification; communication; individual university needs; mobility; future cooperation.
16:00 – 16:45	Consortium Roadmap: October 2026-next project milestone – Activities, deadlines, responsibilities and expected outputs

16:45 – 17:15	Open floor: emerging needs, opportunities and future cooperation
17:15 – 17:45	Final decisions, action points and responsibilities
17:45 – 18:00	Closing of the EDUFUSION NSG Consortium Meeting – ISEP & Universidade de Vigo

Key learning outcomes:

Morning: From Implementation to Sustainability.

Afternoon: Partner-to-Partner Meetings and Forward Planning.

**Coffee breaks and lunches will be covered by University of Vigo.*

Expected Outputs of the Meeting.

By the end of the three-day programme, the Consortium should have:

- a shared overview of the implementation status of all Work Packages;
- an updated list of milestones, deliverables and responsibilities;
- agreement on the next implementation phases of the project;
- agreed procedures for monitoring, quality assurance, certification and evidence collection;
- an updated communication and dissemination roadmap;
- identified risks, delays and corrective actions where necessary;
- an agreed roadmap for the following project period;
- documented bilateral issues and follow-up actions arising from the individual meetings.

Working approach.

To maximise the usefulness of the meeting, **WP presentations should be short and decision-oriented**, avoiding lengthy descriptive presentations. Partners should focus on:

What has been completed → What is currently being done → What remains to be done → What support or decision is required from the Consortium.

This will leave sufficient time for discussion, problem-solving and coordination between partners.